

# SAMMEL – REISEKOSTENABRECHNUNG

**für \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ vom/am \_\_\_\_\_\_\_\_\_\_\_\_\_ bis \_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_**

genaue Bezeichnung Ort

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| Lfd.  Nr. | Name, Vorname | Funktion | Wohnort | Abfahrtszeit  (Wohnort) | Ankunftszeit  (Wohnort) | Tagegeld € | Fahrtkosten | | | | Übernachtg. ohne Frühstück  € | Sonstiges  € | Gesamt-betrag  € | Quittung  (von jedem selbst zu unterschreiben) |
| Bahn  usw.  € | eigener Pkw | | |
| Hin- u. Rückfahrt  km | Einzel-preis km | € |
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| Fahrtkosten außerhalb der Pfalz sind durch Fahrschein zu belegen.  Ausgezahlt durch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |  |  |  |  |  |  |  |  | Sachlich und rechnerisch richtig:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |